

ICC Region II – Duties and Responsibilities of the Board of Directors

Q: Who can be a candidate for a seat on the Region II Board of Directors?

A: Any member in good standing who is performs work for a jurisdiction within the states of Alaska, Idaho, Montana, Oregon, Washington or Wyoming.

Q: How many board members can be from a single state?

A: No more than two board members can be from the same state and no two board members can represent the same local or State chapter.

Q: What are the offices within the Region II Board of Directors?

A: Immediate Past President, President, Vice President, Treasurer, Secretary, Director at Large (2 directors are proposed)

Q: What is the time commitment that can be expected of a director?

A: At the minimum, a member of the Region II Board of Directors can expect to spend approximately 4-6 hours per month, which includes a 1-hour monthly teleconference and periodic communications with other members.

Q: How long are the terms for each position?

A: Typically each position is for a one year period, however, this may change should the bylaws be changed to allow officers to be in a position for 2-3 years.

Q: What are the duties of the different board positions?

A: The duties are as follows:

President: The President shall preside at the Annual Business Meeting, special meetings of the members (teleconferences) and at meetings of the Board of Directors. The President shall assign other directors to serve as a member of one or more standing Region II committees. The President shall be a leader with vision and the ability to promote programs and ideals to the Board of Directors and the membership as a whole. The President is a voting member of the Board of Directors.

Vice President: The Vice President shall act and perform the duties of the President during the President's absence from any Region II meetings or by a vote of the Board of

Directors in case of disability of the President, and shall assist the President in the conduct of the office of President. The Vice President is a voting member of the Board of Directors.

Treasurer: The Treasurer shall be responsible for the receiving and disbursing of funds, supervising financial affairs, and providing monthly and annual reports to the membership regarding the financial standing of Region II. The Treasurer is a voting member of the Board of Directors.

Secretary: The Secretary shall be responsible for taking minutes at all meetings, working with the President to develop the agenda for all meetings, and the distribution of meetings and minutes to the membership through the Technology Committee. The Secretary is a voting member of the Board of Directors.

Immediate Past President: The Immediate Past President serves as a voting member of the Board of Directors and as an advisor to the current President and Vice President.

Director at Large: A Director at Large shall fully participate in all meetings with the exception of meetings of the Officers of the Board of Directors. A Director shall be a member, as assigned by the President, to at least one Region II standing committee. A Director at Large shall be preparing for the opportunity to continue service on the Board of Directors as a future officer. A Director at Large is not a voting member of the Board of Directors.

All Directors: All directors are expected to commit to at least one Region II committee and further encouraged to chair a committee. Standing committees include the following: Codes, Education, Endorsement, Membership, Outreach, and Technology. All directors may assist with media relations, drafting of support letters, and other communications and projects as time and resources allow. Directors are expected to make every effort to attend all monthly membership and assigned committee meetings as well as the annual business meeting which is held in conjunction with the ICC Annual Business Meeting.